



*Confidence  
to connect*

## PURCHASE RETURNS FORM

### RETURN POLICY

Items must be returned:

1. Within 14 days of receiving your order.
2. Unworn/unused/unwashed with original packaging and box.
3. If you believe the item is faulty or you received the wrong item, please return the item to the school within the 14 day period.

**Please attach the completed form with your item/s and return to the address below. All return costs will need to be arranged by the parent/guardian of the student.**

School Name	Student Name
Port Phillip Specialist School	

	Size
Item returning	
Replacement required	

ATTN: Jane Towers  
State Schools' Relief  
PO BOX 4528  
DANENONG SOUTH VIC 3164